

Presenter Kit

The items in this kit will help you to produce a web based presentation.

SECTION 1 | Kit Contents

This kit contains the following.

- Light
- Light Diffuser Adapter
- Diffuser material
- USB Microphone
- USB Webcam

Step 1 | Setup the light

The light itself is pretty straight forward. Plug the light into an outlet near the area where you will be presenting from.

Step 2 | Install the Diffusion Adapter.

Slip the diffusion adapter over the light. It will only go on one way. Next take a piece of the diffusion material and clip each side to a clip on the adapter. The diffusion material will make a curved shape in front of the light.

Now place the light with the diffusion adapter on your desk or other surface at approximately 2' to 3' (60 to 90 cm) from the center of your seating position. Point the light in the general direction your face will be in during the virtual event.

Some things to be aware of. If you have a large monitor or multiple monitors. Bright content can act like a light for your face also. If there is a window to the side of your seating area that light can effect the overall brightness of your seating position also. If there is a directly behind you or in the distant background. That window can cause potential issues with overall lighting or with the webcam itself.

Step 3 | Attach webcam to computer

There are a selection of webcams that could be in the kit. They are all USB webcams. Take the webcam and if your monitor placement allows. Place it on the upper center area of your monitor. Plug the USB cord into your computer. Your computer should give you some indication that you have attached a USB device and it is setting it up for use. You may also see the light on the webcam blink on and off during this process.

Step 4 | Attach microphone to computer

There are a selection of microphones that could be in the kit. They are all USB microphones. Take the microphone and place it in center near your monitor. If the microphone is blocking your view you can adjust it to one side or the other. Moving the microphone to one side could potentially make the audio levels be uneven. Plug the USB cord into your computer. Your computer should give you some indication that you have attached a USB device and it is setting it up for use.

For more information about a specific device in the kit go here (insert link to box)

